



## Studio Policies

**2021-2022**

### Portal

- All parents/adult students will receive a log in email to access our lessons [portal](#) where they can sign up for recitals and studio events, manage their billing, and reschedule lessons.

### Makeup Policy

- Semester dates, see calendar below for days that the studio is closed.
  - Fall: 8/20/21-1/30/22
  - Spring: 1/31/22-6/19/22
- The final week of the semester is reserved for makeup, we call it “Makeup Period”.
- Makeup Period allows students to make up a maximum of 1 missed lesson from the semester.
- 24 hours notice is required for all absences (exception: illness and family emergency).
- Student sickness: If a student is too sick to go to school please let your teacher know. We can record a video make-up lesson and send it to you within 48 hours. If a student is mildly ill, a zoom lesson can take place. Please discuss with your teacher.
- Although there may be times that students will need to miss a lesson, we do not offer tuition reimbursement or adjustment for missed lessons.
- Make ups may occur in the form of a group lesson if no individual times are available.
- “No-show” lessons are considered forfeited and will not receive a makeup credit.
- If a teacher needs to be absent, the teacher will arrange a for another Musicfully teacher to meet you at your regular time or work to find another suitable lesson time.
- In the case of inclement weather, a virtual lesson will be offered.

### Payment

- Payment is required in full for all lessons in the month at the beginning of each month. If you are a new student payment will be due before your first lesson.
- A credit card is required on file.

### Summer

- The studio will remain open during the summer for a la carte lessons.
- If you wish to reserve your Fall semester time, we require that you book **5 lessons** or register for our **camp** during the Summer semester.
- For recurring lessons during the summer, if you need to cancel a lesson, you may schedule a make-up with your teacher or cancel that week for no charge, with 24 hours notice.
- Camp 2021 is scheduled 7/18/22-7/22/22.

### Discontinuation of Lessons

- If you wish to discontinue lessons, two weeks notice will be required in writing for the termination of lessons. Billing will cease after two weeks from the date of notification of lesson termination.
- As always, we welcome your feedback. If you have any concerns, please email [support@musicfully.com](mailto:support@musicfully.com)

Please see Covid procedures for additional information:

## Covid-19 Procedures

We have resumed limited in-person lessons with precautions and distancing in place. We will continue to offer online lessons as an option for all of our students and are excited to continue our students' musical journeys in whatever format they choose.

### In-Person lessons

- Due to Covid-19 temperature checks will be instituted at the beginning of each lesson for any student or family member in the lesson room.
- The lesson will continue as planned if all parties record a temperature of 99.99° or lower
- Should anyone record a temperature of 100° or higher, the teacher will depart.
- If a teacher departs due to a high temperature, a recorded lesson will be sent as a substitute lessons. If a makeup credit is available, a makeup lesson may be requested in its place.
- Recorded lessons will be sent to the student within 48 hours of the original lesson time and will be the length of half of the original lesson.
- Should a student or family member have a temperature of 100° or higher, 2 weeks of virtual lessons will be observed unless the individual receives clearance from a doctor. Returning before the 2 weeks is up to teacher discretion.
- Should the teacher need to change the time of the lesson from in-home to virtual it is up to their discretion.

### Student/Family

- Please inform your teachers as soon as possible of any symptoms such as fever, cough, or shortness of breath occurring in members of the household.
- Please inform teachers as soon as possible of any known exposure to Covid-19 or any pending Covid-19 tests for members of the household.
- Students/Families are asked to wear masks when in the room with the teacher.
- Students are asked to wash hands before the lesson.
- Students/Families are asked to observe social distancing to the best of their ability during lessons.

### Teacher

- Teachers will fill out a survey monitoring any symptoms and to record a temperature, after passing the survey they will be able to teach in-home.
- Teachers will wear masks at all times in student homes.
- Teachers will use a touchless thermometer to check the temperature of themselves and the student before the start of the lesson.
- Teachers will wash hands before the lesson.
- Teachers will use an alcohol spray and wipe to disinfect the piano and any other high touch surfaces before the lesson.
- Teachers will to the best of their ability observe safe social distancing procedures during lessons.
- Should a teacher at any time determine that a lesson should become virtual it is up to their discretion to change the lesson format.

## Fall Semester



2021-2022  
Studio Calendar

|        | mon | tue | wed | thu | fri | sat | sun |
|--------|-----|-----|-----|-----|-----|-----|-----|
| August |     |     |     |     | 20  | 21  | 22  |
|        | 23  | 24  | 25  | 26  | 27  | 28  | 29  |
|        | 30  | 31  |     |     |     |     |     |

## Spring Semester

## Summer Block

|           | mon | tue | wed | thu | fri | sat | sun |
|-----------|-----|-----|-----|-----|-----|-----|-----|
| September |     |     | 1   | 2   | 3   | 4   | 5   |
|           | 6   | 7   | 8   | 9   | 10  | 11  | 12  |
|           | 13  | 14  | 15  | 16  | 17  | 18  | 19  |
|           | 20  | 21  | 22  | 23  | 24  | 25  | 26  |
|           | 27  | 28  | 29  | 30  |     |     |     |

|          | mon | tue | wed | thu | fri | sat | sun |
|----------|-----|-----|-----|-----|-----|-----|-----|
| February | 31  | 1   | 2   | 3   | 4   |     | 6   |
|          | 7   | 8   | 9   | 10  | 11  | 12  | 13  |
|          | 14  | 15  | 16  | 17  | 18  | 19  | 20  |
|          | 21  | 22  | 23  | 24  | 25  | 26  | 27  |
|          | 28  |     |     |     |     |     |     |

|      | mon | tue | wed | thu | fri | sat | sun |
|------|-----|-----|-----|-----|-----|-----|-----|
| June |     |     | 21  | 22  | 23  | 24  |     |
|      |     | 27  | 28  | 29  | 30  |     |     |

|         | mon | tue | wed | thu | fri | sat | sun |
|---------|-----|-----|-----|-----|-----|-----|-----|
| October |     |     |     |     | 1   | 2   | 3   |
|         | 4   | 5   | 6   | 7   | 8   | 9   | 10  |
|         | 11  | 12  | 13  | 14  | 15  | 16  | 17  |
|         | 18  | 19  | 20  | 21  | 22  | 23  | 24  |
|         | 25  | 26  | 27  | 28  | 29  | 30  | 31  |

|       | mon | tue | wed | thu | fri | sat | sun |
|-------|-----|-----|-----|-----|-----|-----|-----|
| March |     |     |     |     |     |     |     |
|       |     | 1   | 2   | 3   | 4   | 5   | 6   |
|       | 7   | 8   | 9   | 10  | 11  | 12  | 13  |
|       | 14  | 15  | 16  | 17  | 18  | 19  | 20  |
|       | 21  | 22  | 23  | 24  | 25  | 26  | 27  |

|      | mon | tue | wed | thu | fri | sat | sun |
|------|-----|-----|-----|-----|-----|-----|-----|
| July |     |     |     |     | 1   | 2   | 3   |
|      | 4   | 5   | 6   | 7   | 8   | 9   | 10  |
|      | 11  | 12  | 13  | 14  | 15  | 16  | 17  |

|          | mon | tue | wed | thu | fri | sat | sun |
|----------|-----|-----|-----|-----|-----|-----|-----|
| November | 1   | 2   | 3   | 4   | 5   | 6   | 7   |
|          | 8   | 9   | 10  | 11  | 12  | 13  | 14  |
|          | 15  | 16  | 17  | 18  | 19  | 20  | 21  |
|          | 22  | 23  | 24  | 25  | 26  | 27  | 28  |
|          | 29  | 30  |     |     |     |     |     |

|       | mon | tue | wed | thu | fri | sat | sun |
|-------|-----|-----|-----|-----|-----|-----|-----|
| April |     |     |     |     | 1   | 2   | 3   |
|       | 4   | 5   | 6   | 7   | 8   | 9   | 10  |
|       | 11  | 12  | 13  | 14  | 15  | 16  | 17  |
|       | 18  | 19  | 20  | 21  | 22  | 23  | 24  |
|       | 25  | 26  | 27  | 28  | 29  | 30  |     |

|        | mon | tue | wed | thu | fri | sat | sun |
|--------|-----|-----|-----|-----|-----|-----|-----|
| August | 1   | 2   | 3   | 4   | 5   | 6   | 7   |
|        | 8   | 9   | 10  | 11  | 12  | 13  | 14  |
|        | 15  | 16  | 17  | 18  | 19  | 20  | 21  |
|        | 22  | 23  | 24  | 25  | 26  | 27  | 28  |
|        | 29  | 30  | 31  |     |     |     |     |

|          | mon | tue | wed | thu | fri | sat | sun |
|----------|-----|-----|-----|-----|-----|-----|-----|
| December |     |     | 1   | 2   | 3   | 4   | 5   |
|          | 6   | 7   | 8   | 9   | 10  | 11  | 12  |
|          | 13  | 14  | 15  | 16  | 17  | 18  | 19  |
|          | 20  | 21  | 22  | 23  | 24  | 25  | 26  |
|          | 27  | 28  | 29  | 30  | 31  |     |     |

|     | mon | tue | wed | thu | fri | sat | sun |
|-----|-----|-----|-----|-----|-----|-----|-----|
| May |     |     |     |     |     |     | 1   |
|     | 2   | 3   | 4   | 5   | 6   | 7   | 8   |
|     | 9   | 10  | 11  | 12  | 13  | 14  | 15  |
|     | 16  | 17  | 18  | 19  | 20  | 21  | 22  |
|     | 23  | 24  | 25  | 26  | 27  | 28  | 29  |

**Closed**

**Camp**

**Make Up**

**Recital**

|         | mon | tue | wed | thu | fri | sat | sun |
|---------|-----|-----|-----|-----|-----|-----|-----|
| January |     |     |     |     | 1   | 2   |     |
|         | 3   | 4   | 5   | 6   | 7   | 8   | 9   |
|         | 10  | 11  | 12  | 13  | 14  | 15  | 16  |
|         | 17  | 18  | 19  | 20  | 21  | 22  | 23  |
|         | 24  | 25  | 26  | 27  | 28  | 29  | 30  |

|      | mon | tue | wed | thu | fri | sat | sun |
|------|-----|-----|-----|-----|-----|-----|-----|
| June |     |     |     | 1   | 2   | 3   | 4   |
|      | 5   | 6   | 7   | 8   | 9   | 10  | 11  |
|      | 12  | 13  | 14  | 15  | 16  | 17  | 18  |
|      | 19  | 20  |     |     |     | 25  | 26  |
|      |     |     |     |     |     |     |     |

The studio will remain open during the summer for a la carte lessons.

If you wish to reserve your Fall Semester time, we require that you book 5 lessons or register for our camp during the Summer Block.

**Fall Session Starts August 20** ● **Spring Session Starts January 31**

Makeup allows student to makeup 1 missed lesson (max) from the semester, this service is built into the cost of your semester tuition. If you have not missed any lessons, you can use this time to purchase a la carte lessons. A la carte lessons are available on a first come, first serve basis.